PropertyADVANTAGE
PROFESSIONAL MANAGEMENT PARTNERS

Maintenance Request Form

(24 Hour Emergency Line #760-908-2126) *AFTER HOURS* for EMERGENCIES ONLY!!

All Non Emergencies requests are to be itemized on this form and sent to MaintenanceAdvantage.

RESIDENT NAME: _____ DATE: _____

ADDRESS: _____ APT #: _____

CITY: _____ ZIP: _____ GATE CODE: _____

CELL PHONE: _____ HOME PHONE: _____

WORK PHONE: _____ FAX NUMBER: _____

E-MAIL: _____

MAY MAINTENANCE ENTER WITHOUT YOU BEING THERE? YES / NO

Maintenance Requested: _____
(Please Identify where maintenance request is needed)
BATHROOM /KITCHEN /LIVING ROOM /DINING ROOM /BEDROOM
APARTMENT / CONDO/ S.F.HOME STUDIO / 1X1 / 2X1 / 2X2 / 3x2/ 4+

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Our Maintenance hours are Monday through Friday 9am to 5pm.
Note: Residents are responsible after 30 days of tenancy for all repairs caused by resident's negligence.

Refer all your EMERGENCY maintenance calls to your property manager during office hours.

To submit a maintenance request online please visit www.PropertyAdvantage.com
PLEASE ALLOW 7 TO 10 DAYS FOR REQUEST COMPLETION, UNLESS UNFORSEEN CIRCUMSTANCES AND EMERGENCIES ARISE THAT ARE OUT OF OUR CONTROL.